



Oxford Regional Emergency Management
(OxREM)
Oxford Police Station
Thursday, March 23, 2017
Meeting Minutes



Introductions

Members in Attendance

- | | | |
|---------------------|------------------------------|----------------------------------|
| O Steve Roberts | Elk | Chairman |
| O John Reynolds | E. Nottingham, W. Nottingham | Vice Chairman |
| O John Slauch | Oxford Borough | |
| O Chuck Freese | Upper Oxford | Emergency Operations Coordinator |
| O Milt Rudy | Elk | Secretary |
| O Julie Brady | Lower Oxford | |
| O Blair Fleischmann | Upper Oxford | Treasurer |

Others

- O Rob Linnenbaugh Chesco DES

Steve Roberts opened the meeting with the Pledge of Allegiance and a moment of silence.

Adoption of Agenda: Milt Rudy moved to adopt the Agenda – approved.

Review of Minutes: Blair Fleischmann moved to approve minutes, Milt Rudy seconded – approved.

Treasurer's Report: Blair Fleischmann reported that the balance in the checking account is \$6278.61. Julie Brady moved to receive the Treasurers Report, Milt Rudy seconded and the report was received.

POD Report:

Steve Roberts reported that Rob Linnenbaugh brought the resupply of POD materials shortages from Chesco; they will be stored at Penn's Grove middle school. Milt Rudy reported that the POD volunteer list has been updated and a newsletter provided by Tom Shar, POD Commander, has been sent out. Tom Shar, Steve Roberts and Chief Slauch will organize security procedures for busses arriving at and departing from the POD location. The PA State Police will also be involved.

Outreach:

- O Communications: No new information to report.
- O Steve Roberts, Milt Rudy, Julie Brady and Jim Connor attended Knowledge Center basic training.
- O Associate Members: None present.

Old Business: We still want to do the Ready ChesCo training and are seeking a location. We will invite the Oxford Borough mayor and as many municipal officials as possible, including road masters, web managers and public information officers. Steve Roberts will contact the Oxford Senior Center for availability. Anticipated date is 27 April. We will have a short meeting first, then the training. Rob Linnenbaugh reported that he can do the training in about 45 minutes.

New Business:

- O OxREM will participate in First Friday on 5 May. Steve Roberts will sign up with the First Friday committee.



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- We still want to have some training sessions during abbreviated meetings, such as: Knowledge Center forms, Ready Chesco, Introduction to AGREM.

Announcements:

- Chesco DES: Rob Linnenbaugh reported that basic Knowledge Center trainings were held; advanced trainings will be on Thursday, 20 April at 12:30 pm and 6:30 pm. Rob also provided an incident report summary: respiratory-related incidents are trending up. The Modena Rd campus building upgrade is in process. The law enforcement firing range construction is on track. DES is asking municipalities to check that they have at least 1 county radio to provide for communication with Chesco DES. A grant is available for municipalities to purchase radios.
- AGREM: Chuck Freese reported that AGREM got some financial help to buy amplifiers for the radio system. The Chester Water Authority bought compression amplifiers. The Mushroom Festival Committee provided money to buy batteries, a laptop and generator.
- OctoREM: Chuck Freese reported that the names of 220 potential POD volunteers are being reviewed and that invitations will be sent for an orientation on 25 April at the Octoraro middle school. The actual exercise will be 16 May and observers are invited.
- Other: Nothing to report

Open Discussion:

- Nothing raised.

Adjournment: The meeting was adjourned at 6:51 pm.

Submitted by: Milt Rudy

Upcoming Events:

<u>Date</u>	<u>Time</u>	<u>What</u>	<u>Description of Event</u>	<u>Location</u>
27 April, 2017	6:00 pm	OxREM	Regular Meeting (may include Ready Chesco training for municipal officials)	Planned for Oxford Senior Center