



Oxford Regional Emergency Management
(OxREM)
Oxford Police Station
Thursday, May 26, 2016
Meeting Minutes
Approved



Introductions

Members in Attendance

- | | | |
|---------------------|--------------------|-----------|
| ○ John Reynolds | E. N'ham, W. N'ham | Chairman |
| ○ Steve Roberts | Elk | Secretary |
| ○ Milt Rudy | Elk | |
| ○ Chuck Freese | Upper Oxford | |
| ○ Blair Fleischmann | Upper Oxford | |
| ○ Julie Brady | Lower Oxford | |

Associate Members

- | | |
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| ○ Karen Edmunds | Oxford Area School District |
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Others

- | | |
|-------------------|---|
| ○ Rob Linnenbaugh | Chester County Department of Emergency Services |
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John Reynolds opened the meeting with the Pledge of Allegiance and a moment of silence.

Review of Minutes: Motion to approve March, 2016 Minutes by Julie Brady, seconded by John Reynolds.
Passed

Financial: The checking account balance on April 25, 2016 was \$6167.12.

POD Report:

Rob Linnenbaugh reported that the Health Department has contracted to re-write the plan for open and closed PODs. (A closed POD is a facility such as a nursing home) John Reynolds reported that he will meet with Suzanne Curtis, of the Health Department, on Thursday. The term SNS, Strategic National Stockpile has been replaced by MCM, Medical Counter Measure.

Outreach:

- Communications: Nothing to report.
- Central EOC: Nothing to report.
- Associate Members: Karen Edmunds reported that Steve Roberts spoke to eight members of the School District safety committee on May 25 about personal emergency preparedness, and that it was well received.

Announcements:

- Chester County: Rob Linnenbaugh reported that the CAD (Computer Aided Dispatch) system training has started, and implementation is scheduled for August. He also reported that the new radio equipment installation is continuing, and is expected to finish by June 30. There was discussion about training on the new radios. Rob will provide training at the next OxREM meeting. It was identified that the fleet mapping (channels available) on the radios should be revised. Rob will also pursue getting that corrected.

Open Discussion:



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- Motion by Steve Roberts, second by Chuck Freese to participate in June First Friday. Passed. Steve stated that he will pursue making a presentation to the Rotary Club; it was suggested that we also contact Ware Village and the Chamber of Commerce about a short presentation on personal emergency preparedness.
- Motion by Steve Roberts, second by Chuck Freese to spend up to \$100 on an information card on the POD. Passed. It is thought this card will be distributed in the schools and at First Friday.
- Chuck Freese reported that there is a possibility the Health Department will conduct a flu clinic in Oxford in the Fall.
- Steve Roberts reported that he will do a press release for the training session for elected officials that will be held after this meeting.

Adjournment: The meeting was adjourned at 6:46 pm.

Submitted by: Steve Roberts

Upcoming Events:

<u>Date</u>	<u>Time</u>	<u>What</u>	<u>Description of Event</u>	<u>Location</u>
June 3, 2016	5:00 pm		Oxford First Friday	Third Street
June 23, 2016	6:00 pm	OxREM	Regular Meeting	Oxford Police Station