



Oxford Regional Emergency Management
(OxREM)
Oxford Police Station
Thursday, March 24, 2016
Meeting Minutes
Approved



Introductions

Members in Attendance

- John Reynolds E. N'ham, W. N'ham Chairman
- Blair Fleischmann Upper Oxford
- Steve Roberts Elk Secretary
- Chuck Freese Upper Oxford
- Julie Brady Lower Oxford

Associate Members

- Jim Connor Lincoln University

Others

- Rob Linnenbaugh Chester County Department of Emergency Services

John Reynolds opened the meeting with the Pledge of Allegiance and a moment of silence.

Review of Minutes: Motion to approve February, 2016 Minutes by Julie Brady, seconded by Chuck Freese.
Passed

Financial: Blair Fleischmann reported that the checking account balance on February 25, 2016 was \$5291.08.

POD Report:

John Reynolds reported that he is waiting for information from the Health Department about the next steps for training for the POD.

Outreach:

- Communications: Nothing to report.
- Joint EOC: Nothing to report.
- Drill Committee: Immediately prior to this meeting, Heather Morgan and Rob Linnenbaugh of CCDES met with the group to discuss a table top exercise. They suggested dates of May or October for an exercise, but said that October wasn't available. They are developing an exercise that will take approximately two hours, and will be presented in three modules (steps in time). The exercise will be a severe weather event. It was discussed that all the local responders should be invited to participate, including the Cochranville Fire Company. It was agreed that the exercise should be held at the Union Fire Company on May 26. It was agreed that the objectives of the exercise should be to emphasize roles and responsibilities, and communications.
- Associate Members:

Announcements:

- Chester County: Rob Linnenbaugh reported that the radio project is continuing, and the CAD project is in progress.

Open Discussion:



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- John Reynolds reported that there will be a Peach Bottom emergency exercise on April 27, and that members can observe the exercise at the West Nottingham Township building.
- Julie Brady presented the table cover with the OxREM logo, which will be used at the Penn Twp Safety Day on April 16.

Adjournment: The meeting was adjourned at 7:08 pm.

Submitted by: Steve Roberts

Upcoming Events:

<u>Date</u>	<u>Time</u>	<u>What</u>	<u>Description of Event</u>	<u>Location</u>
April 16, 2016	10:00 am		Penn Township Safety Day	Penn Twp Bldg and Park
April 28, 2016	6:00 pm	OxREM	Regular Meeting	Oxford Police Station