



Oxford Regional Emergency Management
(OxREM)
Oxford Police Station
Thursday, July 28, 2016
Meeting Minutes
Approved



Introductions

Members in Attendance

- | | | |
|---------------------|--------------------|-----------|
| ○ John Reynolds | E. N'ham, W. N'ham | Chairman |
| ○ Steve Roberts | Elk | Secretary |
| ○ Milt Rudy | Elk | |
| ○ Chuck Freese | Upper Oxford | |
| ○ Blair Fleischmann | Upper Oxford | Treasurer |
| ○ Julie Brady | Lower Oxford | |

Others

- Tom Glass Chester County Department of Emergency Services

John Reynolds opened the meeting with the Pledge of Allegiance and a moment of silence.

Review of Minutes: Motion to approve May, 2016 Minutes by John Reynolds, seconded by Chuck Freese.
Passed

Financial: The checking account balance on July 17, 2016 was \$6167.75, and a bill for \$89.94 for the website was presented.

POD Report:

John Reynolds reported that the Health Department will conduct a flu clinic in November. There will be a POD exercise in the Avon Grove school district in October.

Chuck Freese suggested that we should refresh the volunteers for the Oxford POD, by doing a training session and exercise at Penn's Grove School on November 29, in the evening. It was noted that the POD Commander and Deputy have dropped out. It was agreed to arrange a walk-through of Penn's Grove, to familiarize some OxREM members with the arrangement, and to inventory the POD supplies that are stored there on August 3 at 9:00am. John Reynolds has a list of POD Key Leaders, except for a Commander and Deputy Commander. John will notify Key Leaders to attend the walk-through.

Outreach:

- Drill Committee: A table top exercise has tentatively been scheduled for November 30.

Announcements:

- Chester County: Tom Glass reported that the new Computer Automated Dispatch (CAD) system will go live in August. He also reported that the Training Center firing range construction bids have been issued, and they hope to break ground by the end of the year.
- OCTOREM: Chuck Freese reported that the municipalities in the Octoraro school district have formed OCTOREM, a regional emergency management committee, and they have been meeting monthly, and are in the process of approving ByLaws.

Open Discussion: Action Items we reviewed.



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Adjournment: The meeting was adjourned at 7:00 pm.

Submitted by: Steve Roberts

Upcoming Events:

<u>Date</u>	<u>Time</u>	<u>What</u>	<u>Description of Event</u>	<u>Location</u>
Aug 25, 2016	OxREM	Regular Meeting	Oxford Police Station	
Sept 2, 2016	5:00 pm		Oxford First Friday	Third Street