



Oxford Regional Emergency Management
(OxREM)
Oxford Police Station
Thursday, February 25, 2016
Meeting Minutes
Approved



Introductions: 6:02 pm

Members in Attendance

- | | | |
|---------------------|--------------------|-----------|
| ○ John Reynolds | E. N'ham, W. N'ham | Chairman |
| ○ Blair Fleischmann | Upper Oxford | |
| ○ Steve Roberts | Elk | Secretary |
| ○ Chuck Freese | Upper Oxford | |
| ○ Julie Brady | Lower Oxford | |

Associate Members

- | | |
|-----------------|-----------------------------|
| ○ Jim Connor | Lincoln University |
| ○ Karen Edmunds | Oxford Area School District |

A radio check was performed at 5:30 pm, with Upper Oxford, Elk Township, and East/West Nottingham successfully participating.

John Reynolds opened the meeting with the Pledge of Allegiance and a moment of silence.

Review of Minutes: Motion to approve January, 2016 Minutes by Chuck Freese, seconded by John Reynolds.
Passed

Financial: Blair Fleischmann reported that the checking account balance on January 25, 2016 was \$5381.02.

POD Report:

John Reynolds reported that he spoke to Suzy Curtis, of the County Health Department, who said they have contracted with someone to do training, and that training will take place in the future. John Slauch sent an email before the meeting, stating that he hasn't been able to schedule a meeting with David Woods, the OASD Superintendent, and that he will try to do that in the next week or two.

Outreach:

- Communications: The OxREM web site is up to date.
- Drill Committee: John Reynolds reported that Rob Linnenbaugh and Heather Morgan, of Chesco DES, are developing a table top exercise for OxREM, the date is still to be determined.
- Associate Members:
 - Karen Edmunds reported that the school district's emergency plan is 99% complete.
 - Jim Connor reported that the Lincoln University police have located into a modular office, until a new, permanent facility is built. He reported that Lincoln graduation is scheduled for May 13, 2016.

Announcements:

- AGREM: Chuck Freese reported that it is status quo.
- Other:
 - Chuck Freese reported that a group of EMCs in the Octorara school district has met to begin the organization of OctoREM, a regional EMC organization.



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- John Reynolds and Karen Edmunds provided information about the EF-2 tornado in Lancaster County during the thunder storm last week, and the significant damage that occurred. John will get the After Action Report of the event from the Lancaster County EMA.

Open Discussion:

There was discussion about the Penn Township Safety Day that we will participate in on April 16, and what we will have to display, and if we will have material to hand out. It was agreed that our purpose that day is to inform people about what they can do to prepare for emergencies, and to inform them about OxREM. Steve Roberts will look at the list of material that is available from the County, and send John Reynolds a recommendation of what material we should request. Julie Brady will look into getting a table cover with the OxREM logo on it.

Adjournment: The meeting was adjourned at 7:00 pm.

Submitted by: Steve Roberts

Upcoming Events:

<u>Date</u>	<u>Time</u>	<u>What</u>	<u>Description of Event</u>	<u>Location</u>
Mar 24, 2016	6:00 pm	OxREM	Regular Meeting	Oxford Police Station
April 16, 2016			Penn Township Safety Day	Penn Twp Bldg and Park