



Oxford Regional Emergency Management
(OxREM)
Oxford Police Station
Thursday, April 28, 2016
Meeting Minutes
Approved



Introductions

Members in Attendance

- | | | |
|-----------------|--------------------|-----------|
| ○ John Reynolds | E. N'ham, W. N'ham | Chairman |
| ○ Steve Roberts | Elk | Secretary |
| ○ Milt Rudy | Elk | |
| ○ Chuck Freese | Upper Oxford | |
| ○ Julie Brady | Lower Oxford | |

Associate Members

- | | |
|-----------------|-----------------------------|
| ○ Jim Connor | Lincoln University |
| ○ Karen Edmunds | Oxford Area School District |

Others

- | | |
|-------------------|---|
| ○ Rob Linnenbaugh | Chester County Department of Emergency Services |
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John Reynolds opened the meeting with the Pledge of Allegiance and a moment of silence.

Review of Minutes: Motion to approve March, 2016 Minutes by Julie Brady, seconded by Chuck Freese.
Passed

Financial: Blair Fleischmann had sent a report stating that the checking account balance is \$6,167.75 after dues received of \$1,000 and payments of \$40.27 and \$83.06.

POD Report:

John Reynolds reported that he is waiting for information from the Health Department about the next steps for training for the POD.

Outreach:

- Communications: Nothing to report.
- Central EOC: Nothing to report.
- Drill Committee:
 - John Reynolds reported that the fire hall is reserved for May 26. Heather Morgan, of CCDES, with help from Rob Linnenbaugh, will provide training on the "Emergency Management Handbook for Elected Officials". The training will begin at 7:00 pm, and is expected to take two hours.
 - There was discussion about a date for a table-top exercise, but it isn't clear when that can be. Chuck Freese will contact Heather Morgan about possible dates for the exercise. Karen Edmunds suggested that we could probably use a school building for the exercise.
- Associate Members: Karen Edmunds reported that there was a bomb threat and evacuation at Nottingham School last week, and that it was handled well. She also reported that the school safety committee will meet next week, and then expects to have their emergency plan approved.

Announcements:



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- Chester County: Rob Linnenbaugh reported that the CAD project is to cut over in August. He also reported that the access and functional needs position is to be filled on May 2.
- Other:
 - Chuck Freese reported that OctoREM will meet on May 3.
 - Chuck Freese reported that the Octoraro School District is starting a three year program to instruct high school students titled “Octoraro Area Homeland Security and Protective Services Academy”.
 - Rob Linnenbaugh reported that the Cochranville Fire Company purchased a grain silo rescue device.
 - Jim Connor reported that Lincoln University graduation will be on Friday, May 13, and talked about the traffic control that will be in place.
 - It was reported that OxREM had a table at the Penn Township Safety Day on April 16, and gave information to 40 people. Milt Rudy reported that he had an OxREM table set up on primary election day in Elk Township, and gave out information to approximately 80 people. People were very willing to receive non-political information on election day.
 - OxREM will have a table set up in Oxford on First Friday, May 6.

Adjournment: The meeting was adjourned at 7:07 pm.

Submitted by: Steve Roberts

Upcoming Events:

<u>Date</u>	<u>Time</u>	<u>What</u>	<u>Description of Event</u>	<u>Location</u>
May 6, 2016	5:00 pm		Oxford First Friday	Third Street
May 26, 2016	6:00 pm	OxREM	Abbreviated Meeting	Union Fire Company
May 26, 2016	7:00 pm		Municipal Official Training	Union Fire Company