



Oxford Regional Emergency Management
(OxREM)
Oxford Police Station
Thursday, July 25, 2013
Meeting Minutes



A. Introductions: 18:00 6PM

- Members

- | | | |
|----------------------|------------|-----------------------------------|
| ○ John Reynolds, Jr. | Chair | ENT & WNT |
| ○ Chuck Freese | Vice-Chair | UOT |
| ○ Blair Fleischman | | UOT |
| ○ Steve Roberts | | Elk |
| ○ Julie Brady | | LOT |
| ○ John Slauch | | Oxford Borough |
| ○ Roger Madron | | OASD |
| ○ Dan Bodine | | Community of Love Lutheran Church |

- Visitors

B. Review of Minutes: Chuck F commented on the good attendance last month
Approved:(SteveR, JohnS)

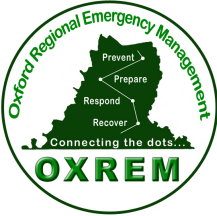
C. OXREM Bylaws: Review of by-laws by the group, SteveR had several questions/corrections:

- Page 3 **Mutual Aide Agreement:** add “(when developed)” to the end.
Dues: add “In the event that OxRem dissolves, any remaining funds will be divided equally among contributing members, not to exceed past contributions.”
- Page 4 **Officers:** add “Positions will be for a 2 year term, January to December, with elections during the last meeting of the 2nd year.”
Emergency Operations Coordinator: add “(when developed)” to the end.
- Page 5 **Standing Committees:** Remove “standing” add “as needed” to the first sentence

All references to “Oxrem website (to be developed)” should be changed to the website address (URL).

JulieB will check on LOT dues.

D. Financial Activity: 2013 dues received except Elk and LOT. Balance as of June 25, \$2834.68 minus \$356 for shirts plus \$800 for dues, for a total of \$3278.68
JohnR submitted 6 month Host Monster website service bill for \$71.94, next billing will be Feb 06, 2014



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E. POD Report: No Report

F. Outreach:

- Communications (Website) Committee: JohnR working on website. ChuckF briefed on the letter of refusal from PECO for the RT 10 & RT 926 site. Discussions followed on the path forward, ChuckF and JohnR will both research other possible sites with focus on RT 1 & RT 896 American Tower site.
- EOP Committee: JohnS briefed on a meeting with the new OASD superintendent Mr. Wood, who is very interested in safety. JohnR provided the Safe Schools Checklist for information and briefed on conversations and correspondence with ChrissyD (CCDES) regarding the schools EOP. JohnS will meet with Mr. Wood again to get things moving again. JohnR provided the press release of the Elk Township and Oxford Gun Club agreement. SteveR provided an overview of the efforts.
- Drill Committee: SteveR gave a report on the drill committee meeting with further discussions. This should be a functional exercise, with displays for the audience to review items such as checklists. October 3, 6:00 -10:00 PM was selected as the preferred date, with an alternate date of November 7. Times are: 6:00 to 6:30 setup, 6:30- 7:00 refreshments, 7:00 to 9:30 exercise, and 9:30 to 10:00 clean up. RogerM will check on availability of a LGI room or auditorium.
- Associate members: DanB reported on the counselors needed, JohnR will send a list of possible counselors from the POD registration.

Open Discussions:

JohnS briefed on the use of the Police station as an EOC and the procurement of a natural gas generator.

G. Announcements:

- Chester County No Report
- AGREM ChuckF briefed on Mr Gross is a member of the AGREM resource committee and is preparing a list of the church resources. ChuckF will participate



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in an active shooter exercise with the state police and other agencies involving the Tech school

- Other

JohnS briefed on the bike race, everything went fairly well despite the very wet weather. October is going to be a busy month for events in Oxford with the Lincoln University, Halloween and homecoming parades, He also spoke on the 5K runs.

JohnR gave a brief on the 2013 Freedom Fest and public safety issues.

H. Other Business:

1. Next meeting(s): 4th Thursday, Aug 22, 2013
2. Other Motion to reimburse JohnR for the \$71.94 for Host Monster (ChuckF, SteveR) passed, JohnR abstain.

Adjournment: (JohnR, JohnS) 20:00 8PM

Submitted by: John C. Reynolds, Jr. Chair

Upcoming Events:

<u>Date</u>	<u>Time</u>	<u>What</u>	<u>Description of Event</u>	<u>Location</u>
Aug 22	18:00	OxRem	Regular Meeting	Oxford Police