



Oxford Regional Emergency Manager  
(OxREM)  
Oxford Police Station  
Thursday, June 27, 2013  
**Meeting Minutes**



A. Introductions:

- Members
  - John Reynolds, Jr.      Chair      ENT & WNT
  - Chuck Freese      Vice-Chair      UOT
  - Steve Roberts      Elk
  - Julie Brady      LOT
  - John Slauch      Oxford Borough
  - Roger Madron      OASD
  - Dave Messaros      OASD
  - Betsy Messaros      Secretary
  - Larry Woods      Lincoln University
- Visitors

B. Review of Minutes: (SteveR, ChuckF, JohnS Abstain)

1. JohnR indicated several additions to Agenda published:
  - i. Questions from BlairF added to Review of Minutes.
  - ii. Siren & Radio added to Communications Committee.
  - iii. Elk Twp EOP Review added to EOP Committee
  - iv. RSAN added to Open Discussions
2. Question from BlairF: JohnR responded to issues raised by BlairF in the email sent to everyone, In Blair's absence these will need to be discussed again.

C. OXREM Bylaws: JohnR provided JulieB with a copy of the By-Laws and roster and will send the By-Laws to SteveR. This is tabled till next month to allow all to review.

D. Financial Activity: ChuckF reported on balance (\$2834.68) and provided a account financial statement for the minutes from BlairF

E. POD Report: JohnR thanked RogerM for handling the SNS exercise June 24-25. RogerM and LarryW briefed on the exercise and conference calls. SteveR had questions on the RSAN and email messages.

F. Outreach:

- Communications (Website) Committee:



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- a. Radio – ChuckF briefed on the status of the location selection, JohnR provided the Quote from Sunshine Communications for repeater equipment of \$5,448,40. Until the location is finalized the project is holding.
  - b. Siren – SteveR presented a Feasibility report for the sirens, it was decided the cost were outside the finances of OxRem, This led t discussion of other types of notification systems such as Nixle, IPAWS, IRIS, RSAN, and EAS. Motion passed to accept the report and stop further investigation of the sirens (JohnR, JohnS)
- EOP Committee: Discussions of the school EOP plans and the status raised by BlairF, JohnS proposed the EOP is in the process of being updated and they should be given time for the new superintendent to get acclimated. JohnR will check with ChrissyD (CCDES) on the status, and proceed from there.
  - Associate members: No Issues

Open Discussions: RSAN – JohnR briefed on RSAN and the OxRem group, passed out and received RSAN forms for updating RSAN contact info. The desire is: OxRem Group (All members) - OxRem EMC's. OxRem Emc's also get notified under the POD-SNS .

G. Announcements:

- Chester County - JohnR provided the report from TomG
- AGREM – ChuckF briefed the West Grove trailer is completed, discussion on AgRem and West Grove trailers
- Other - Discussion on shirts and billing of \$356. Shirts were passed out.

H. Other Business:

1. Next meeting(s): 4<sup>th</sup> Thursday, July 25, 2013
2. Other
  - i. Discussion of the drill lead to formation of a Drill committee:
    1. Chair SteveR, members BlairF and JohnR
    2. JohnR will forward ideas to SteveR

Adjournment: 19:54 (SteveR, ChuckF)



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Submitted by: John C. Reynolds, Jr. Chair

Upcoming Events:

<u>Date</u>	<u>Time</u>	<u>What</u>	<u>Description of Event</u>	<u>Location</u>
July 6	17:00- 24:00	FF '13	Freedom Festival and Fireworks	Nottingham Park
July 25	18:00	OxRem	Regular meeting	Oxford Police