



Oxford Regional Emergency Manager  
(OxREM)  
Oxford Police Station  
Thursday, May 23, 2013  
**Meeting Minutes**



A. Introductions:

- Members
  - John Reynolds, Jr.      Chair      ENT & WNT
  - Chuck Freese      Vice-Chair      UOT
  - Steve Roberts      Elk
  - Julie Brady      LOT
  - Roger Madron      OASD
  - Dave Messaros      OASD
  - Betsy Messaros      Secretary
- Visitors

B. Review of Minutes: Approved (SteveR, ChuckF)

C. OXREM Bylaws: Still on hold for review till after LOT is on board

D. Financial Activity: As of 04/25/13 \$2,834.68 balance.

Motion to change the municipal invoices to the beginning of the 2<sup>nd</sup> qtr of the year with a due date of July 1. Approved (ChuckF, JohnR)

E. POD Report: JohnR had contact with Robert Russell, he is going to reach out to the commander to try to get something going. RogerM was contacted for a communications test at the schools for the SNS. JohnR will contact Wibur and Janet (CCDES) to make sure OxRem is notified of Oxford SNS POD events.

F. Outreach:

- Communications (Website) Committee: JohnR - No change on the website, ChuckF - Repeater - waiting review by PECO of info for the Rt 10 & 926 tower share usage.  
SteveR – Sirens – waiting on Peco for more info
- EOP Committee: No Report
- Associate members: RogerM/JohnR – PIB POD in Box has NOT been re – supplied since the October exercise.



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Open Discussions: ChuckF – Shirts – Provided a sample of the logo, Discussion on how shirts will be ordered and distributed, Amended the previous months motion “Purchase 15 shirts with setup costs” to “Purchase 2 shirts per participating member with setup costs” approved.(JohnR, SteveR)

Motion to provide 2 shirts per participating members, Non-paying members may purchase shirts at OxRem cost plus handling fee (to be decided). The cost & fee may be waived by a member vote. Approved (JulieB,JohnR) Opposed (SteveR)  
Julie indicated she did not have member contact info.

G. Announcements:

- Chester County: N/A
- AGREM: N/A
- Other: JulieB suggested we get competitive quotes for the repeater system. ChuckF wanted it to go on record that he operates FreCom a radio communications service, JohnR added that Chuck is providing the info for OxRem as a resource and by request of the chair, this is only information at this time.  
JulieB will reach out to Lincoln Univ as Dep EMC for participation,  
JohnR will touch base with CCDES as to event notifications.  
See events below

H. Other Business:

1. Next meeting(s): 4<sup>th</sup> Thursday, June 27, 2013

Adjournment: 19:30 ( SteveR, JohnR )

Submitted by: John C. Reynolds, Jr., Chair

Upcoming Events:

<u>Date</u>	<u>Time</u>	<u>What</u>	<u>Description of Event</u>	<u>Location</u>
May 24	3-9	Event	Car Show, Country Artist & Fireworks	Country Dodge
June 4		Event	Tech College Graduation	
June 7		Event	Oxford High School Graduation	OAHS
June 27	18:00	OxRem	Regular Meeting	Oxford Police