



Oxford Regional Emergency Management
(OxREM)
Oxford Police Station
Thursday, Apr 24, 2014
Meeting Minutes



A. Introductions: 18:04 PM

- Members

- | | | |
|----------------------|------------|-----------|
| ○ John Reynolds, Jr. | Chair | ENT & WNT |
| ○ Chuck Freese | Vice-Chair | UOT |
| ○ Steve Roberts | | Elk |
| ○ Blair Fleischman | | UOT |
| ○ Tom Glass | | CCDES |

- Visitors

B. Review of Minutes: No minutes available, JohnR read his notes for review.

C. OXREM Bylaws: Keep open to review some items

D. Financial Activity: BlairF ENT and UOT were deposited today, notices went out, estimated bal. is \$4063.82, \$3863.82 is current.

E. POD Report: There was an email sent regarding the SNS test.

F. Outreach:

- Communications: Updates are pending minutes.
- EOP Committee: JohnR passed out comparison of all EOP's to the template, JohnR offered to create a OxRem EOP based on all the EOP's, Motion to create a an OxRem plan based on the model plan ChuckF, 2nd SteveR, Unanimous, JohnR will send via email for review..
- Drill Committee: Disbanded till next exercise
- Associate Members: N/A.

G. Open Discussions: There was discussion regarding the attendance at meetings and the status of Oxford's deputy, the Oxford ministerium, and the School district rep's. ChuckF will check with Karen Edmonds and RogerM as to her availability for OxRem. DanB is retiring from the Ministry, JohnR is working with other church's and will see if they have anyone who may be of benefit to OxRem.



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H. Announcements:

- Chester County: TomG reported on the monthly report, the status of the tactical village at the training center, and the Peach Bottom Drill went well with no issues..
- AGREM: The A.M. Station is moving forward.
- Other: SteveR reported on the TEMA – PSATS (Township Emergency Management Association of Pennsylvania State Association of Township Supervisors) convention, the PREVAIL and Microsoft 360 software, this led to a discussion on the PEMA-OEL list (Pennsylvania Emergency Management Agency-Official Enrollment List) and certification.

I. Other Business:

- Next meeting(s): 4th Thursday, May 22, 2014
- Other

Adjournment: 19:27 JohnR, 2nd SteveR, Unanimous

Submitted by: John C. Reynolds Jr.

Upcoming Events:

<u>Date</u>	<u>Time</u>	<u>What</u>	<u>Description of Event</u>	<u>Location</u>
May 22	18:00	OxRem	Regular Meeting	Oxford Police