



Oxford Regional Emergency Management
(OxREM)
Oxford Police Station
Thursday, Jan 23, 2014
Meeting Minutes



A. Introductions: 18:00 6PM

- Members

- | | | |
|----------------------|------------|--------------------|
| ○ John Reynolds, Jr. | Chair | ENT & WNT |
| ○ Chuck Freese | Vice-Chair | UOT |
| ○ Blair Fleischman | Treasurer | UOT |
| ○ Steve Roberts | | Elk |
| ○ Julie Brady | | LOT |
| ○ John Slauch | | Oxford Borough |
| ○ Jim Connor | | Lincoln University |

- Visitors

B. Review of Minutes: Chuck F - Item F was John R not Chuck F, Blair F – The 2nd sentence of item H should start another item since it is the Emergency plan not the Drill. Motion to accept Steve R., 2nd Chuck F., approved unanimous

C. OXREM Bylaws: Motion to accept the bylaws as edited, John S., 2nd John R., approved unanimous, members signed the bylaws. John R will provide copies.

D. Financial Activity: All checks have cleared, balance \$3535.76. John R., presented bill for 6 month web hosting on HostMonster at \$71.94, Motion to accept and pay Steve R., 2nd Julie B., approved unanimous (John R. abstained). Blair F. provided check.

E. POD Report: No Report

F. Outreach:

- Communications: John R. working on updating the website, Chuck F., inquired on the tower status, John R. stated the climb did occur but no there is more confusion as to what antennas are available at the site, we have been given verbal approval to have equipment in the county enclosure, waiting for final on this. John R. will include Chuck F. on all future correspondence.
- EOP Committee: John R. passed out EOP's to all for review, discussions on how to proceed. We will reserve at least ½ hour each meeting to go through the EOP so everyone has a good understanding or resolve any questions, once this is complete we can create a region plan.



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- Drill Committee: Drill is dropped for now, John R. invited members to the PBAPS (Peach Bottom) exercise April 8th @ West Nottingham township.
- Associate Members: Jim C. advised the group of the change in contacts, he is the contact for Lincoln University.

G. Open Discussions: John S. indicated Pete Vanderhoff as been appointed as the Deputy EMC for oxford Boro.

H. Announcements:

- Chester County - Monthly report was sent, member should review
- AGREM - Chuck F. informed the group of an upcoming "Roles and Responsibilities" training being organized.
- Other

I. Other Business:

- Next meeting(s): 4th Thursday, Feb 27, 2014
- Other

Adjournment: 19:08

Submitted by: John C. Reynolds Jr.

Upcoming Events:

<u>Date</u>	<u>Time</u>	<u>What</u>	<u>Description of Event</u>	<u>Location</u>
Feb 27	18:00	OxRem	Regular Meeting	Oxford Police