Oxford Regional Emergency Management
(OxREM)
Oxford Police Station
Thursday, April 23, 2015
Meeting Minutes
Approved

Introductions: 18:00 PM

Members in Attendance

John Reynolds, Jr.	ENT & WNT	Chair
Chuck Freese	UOT	Vice-Chair
Steve Roberts	Elk	Secretary
John Slauch	Oxford Boro	
Milt Rudy	Elk	
Julie Brady	LOT	

Also Attending

Rob Linnenbaugh	CCDES

John Reynolds opened the meeting with the Pledge of Allegiance and a moment of silence.

Review of Minutes: MOTION: To approve Minutes of the March 26, 2015 meeting by John Reynolds, seconded by Chuck Freese. PASSED. John Slauch abstained.

Financial: It was reported that dues notices have been sent and some payments have been received.

Outreach:

- John Reynolds reported that the web page is up to date, and that a Facebook page has been established.
- John Reynolds is pursuing the possibility of putting a radio repeater in the boro. It is expected that it would be able to reach all the municipalities in OxREM.

Announcements:

- Rob Linnenbaugh reported that the County wide voice radio project is continuing, and that there will be sessions at the Public Service Training Center from May 11 to June 11 to set up radios for the new system. There will be a grand opening for the tactical village at the Public Service Training Center on May 15. The transition to the Everbridge system is in progress; this system will replace RSAN and Ready Notify, and will provide a reverse 911 system that can be utilized by each municipality in the County. The County provided training on the CEM Planner software on April 19.
- AGREM: Chuck Freese reported that the AGREM AM Station is expected to be on the air in June, 2015.

Open Discussion:

- There was discussion about the new radios that will be provided with the new voice radio system, and it is planned that each emergency management coordinator will receive two radios.
- In order to ensure that the existing radios are operational, it was suggested that each emergency management coordinator bring the radio to the next OxREM meeting to perform a radio check.
- Chuck Freese distributed a draft list of characteristics and capabilities that a regional EOC should have, for review. During discussion, additional items were added to the list. This will be used to evaluate possible locations for a regional EOC.

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Adjournment: MOTION: To adjourn by Chuck Freese, seconded by John Reynolds. PASSED at 19:37.

Submitted by: Steve Roberts

Upcoming Events:

Date	Time	What	Description of Event	Location
May 28	18:00	OxREM	Regular Meeting	Oxford Police Station