Oxford Regional Emergency Management
(OxREM)
Oxford Police Station
Thursday, January 22, 2015
Meeting Minutes
Approved

A. Introductions: 18:05 PM
- Members
  - John Reynolds, Jr. ENT & WNT Chair
  - Chuck Freese UOT Vice-Chair
  - Blair Fleischmann UOT Treasurer
  - Milt Rudy Elk Acting Secretary
- Also Attending
  - Rob Linnenbaugh CCDES
  - Jim Connor Lincoln University

B. Review of Minutes: John Reynolds reported that the website is up to date as of December 4, 2014 with the meeting minutes of that date added. Chuck Freese is the Emergency Operations Coordinator; John Slauch is the EOP Chairman. MOTION: To approve Minutes of the December 4, 2014 Meeting by Chuck Freese, seconded by Milt Rudy. PASSED.

C. OXREM Bylaws:

D. Financial Activity: The checking account balance as of December 25, 2014 was $4391.88. John Reynolds presented an invoice from Monster Web Hosting, the website host, for $89.40 for the period Feb. 6 to August 6, 2015. Blair Fleischmann issued a check for that amount.

E. POD Report: None

F. Outreach: Steve Roberts proposed via email that OxREM distribute meeting minutes to the relevant municipality supervisors. There was discussion about waiting until the minutes were approved by OxREM, recognizing that would cause a delay in distributing the minutes. MOTION: By Chuck Freese that the minutes be sent to the OxREM EMCs for review, and if there are no revisions proposed in three days, that the OxREM Secretary send them to the relevant municipality supervisors, identified as "Draft – Pending Approval", seconded by John Reynolds. PASSED.
- Other: Jim Connor reported that Lincoln University is establishing a new Emergency Command Center in the Public Safety building. Moving from the existing ECC is pending for 2016. The interim ECC will most likely be in Amos Hall.

G. Announcements:
- Chester County: Rob Linnenbaugh reported that 21 of the 27 county voice communication tower sites have been turned over to the contractor. The other 6 are pending. Training Center preparation is progressing. We will be able to conduct comprehensive drills there. The County will send information on EMC training plans and contacts soon. Feedback is appreciated. Thomas Glass is the acting DES Deputy Director. Changes are expected to the ownership and organization of RSAN and ReadyNotify.

- AGREM: Chuck Freese reported that they received the sixth check, and are waiting for the seventh check for the AGREM AM Station. They expect to have the station on-air by the Spring, 2015.

H. Open Discussion:

I. Other Business:

- Next meeting(s): Thursday, February 26, 2015 at 18:00 (6 PM) at Oxford Police Station
- John Reynolds proposed that the meeting begin with the Pledge of Allegiance and a moment of silence/ reflection. Approval was unanimous.

J. Adjournment: MOTION: To adjourn by Chuck Freese, seconded by Milt Rudy. PASSED at 19:33.

Submitted by: Steve Roberts

Upcoming Events:

Date	Time	What	Description of Event	Location
Feb 26, 2015	18:00	OxREM	Regular Meeting	Oxford Police Station